



## SIPPICAN TENNIS CLUB APPLICATION GUIDELINES 2020

**APPLICATION REQUIREMENTS:** Membership applications are two-fold:

1. An application form must be completed (please visit <https://forms.gle/L35sfbKrS1RGsDf89> to access the form); and
2. Supporting letters (or a supporting letter, in some cases) must be submitted..

**PROPOSERS:** Applications for membership require the following Sponsor and Proposers.

<u>Category</u>	<u># of Sponsors</u>	<u># of Proposers</u>	<u>Explanation</u>
Family	1	2	<i>Family candidates need letters of support from 1 Sponsor and 2 Proposers.</i>
Senior (includes Senior U30)	1	2	<i>Senior candidates need letters of support from 1 Sponsor and 2 Proposers.</i>
Junior	1	0	<i>Junior member candidates need 1 letter of support from a Sponsor.</i>
Social	1	2 signatures	<i>Social member candidates need 1 letter of support from a Sponsor and 2 Proposer signatures.</i>

- Sponsors/Proposers must be Family or Senior members for at least one year and be in good standing.
- Sponsors/Proposers must be well acquainted with the candidate for over one year and satisfied that the candidate cares about the club, is enthusiastic about tennis, and will contribute to the sportsmanship and integrity of the STC.
- Any Sponsor/Proposer may not be a member of either of the other two Proposers' immediate families.
- The STC Board of Directors may not propose any candidates.
- A Sponsor may propose multiple children in one family for Junior memberships.
- There is no limit on the number of Social candidates proposed by a member at any time.
- Members may sponsor or propose one Family or one Senior application at a time. That is, once the Sponsor/Proposer submits a new application to the membership committee, none of the signers may sponsor or propose another candidate until the following occurs:
  - Application is approved for membership.
  - Applicant voluntarily withdraws from consideration.
  - Board of Directors decides after review to end the candidacy.

**LEGACY:** Legacy is defined as one of the following:

- A former holder of a Senior or Family membership who wishes to return to either category.
- The parents and children, not grandchildren, of current/former Senior or Family members.

**SUBMISSION:** The Sponsor is responsible for submission of all recommendation letters and the completed application form by the deadline. Incomplete or late applications will not be considered. It is recommended that the Sponsor keep one complete copy in his/her possession.

- Deadline for Family and Senior memberships: March 1, 2020
- Deadline for Junior memberships: April 1, 2020 (Junior applications submitted by March 1, 2020 may expect a response by early to mid-April; Junior applications submitted between March 2 and April 1 may expect a response by early to mid-May.)
- Social memberships: Rolling admission

Application Forms must be submitted online at <https://forms.gle/SmPBoY8tpF5TrqYV6>.  
Supporting Letter(s) may be submitted via email to [membership@sippicantennisclub.com](mailto:membership@sippicantennisclub.com) or mailed to Sippican Tennis Club, Attn: Membership Chairperson, P.O. Box 272, Marion, MA 02738.

#### **TIMELINE:**

- March 1 – Deadline for all Family, Senior & Senior U30 applications to be received. If mailing through the US Postal Service, be sure to mail well in advance of deadline in case of slow delivery time.
- March 4 – Notification emailed by the membership committee to the Sponsors to confirm that the application is complete and on file/in process. Also, notification to the membership of applicant names.
- March 15 – Member feedback due (if any).
- April 1 – Review of applications by STC Board of Directors.
- April 5 – Applicant, Sponsors & Proposers notified by email of the application decision.
- April 9 – For those offered membership, responses due to STC to accept or decline membership.
- June 1 – Final deadline for Junior applications to be received. (Any Junior application received after March 1 through April 5 will be reviewed starting April 6. Junior application received between April 6 and June 1 should expect a response back from the Admissions Committee in approximately two weeks.)

#### **LETTERS OF SUPPORT**

When writing a letter of support for a candidate, please try to address the following queries that the Admissions Committee would like to know:

- What is your relationship to the candidate?
- How long have you known the candidate and in what capacity?
- Why are you recommending this candidate for membership?
- What is this candidate's tennis background?

Please help the Admissions Committee get to know the people you are recommending for membership. The more thorough and complete your letters of support are, the better chance your candidate will have to be accepted in what is expected to be a competitive application field this year!

**QUESTIONS:** If you have questions, please contact [membership@sippicantennisclub.com](mailto:membership@sippicantennisclub.com).